

SAMPLES OF WORK

All applicants are required to submit samples of their work with accompanying descriptions or synopses. Do not send original works of art; they will not be presented to the jury. Required samples (with a specified maximum) will be presented to all the members of the jury. Any additional samples sent will be supplied only to the specialist juror representing your discipline on the multidisciplinary jury.

Note: Please write the name on each item which you are sending and bear in mind that the technical quality of the material might influence the recommendation of the jury. All samples of work will only be returned once your application has been evaluated and if an appropriately self-addressed and stamped envelope is provided with the application.

REQUIREMENTS

Please refer to the headings, “Requirements” and “Samples of work” in the Program Description to make sure all the information required to complete your application is included. Check the appropriate boxes below.

CHECKLIST:

All applicants must provide:

- Application form
- Résumé (CV) or biography (max. 4 pages).
This document should include:
 - The applicant’s educational background.
 - Professional experience, work experience, exhibitions or performances in which the applicant has participated.
 - Any achievements, which pertain to the application.
- Typed letter to the jury outlining the professional career plans of the applicant (maximum one page).
- An official transcript of marks/credits (full-time and part-time studies): most recent available at time of application, certified by the institution.
- Photocopy of program/course description and tuition fee as provided by the institution or private instructor.
- Résumé of the private instructor (if applicable).
- Two letters of recommendation are MANDATORY (sent directly from the appraisers).**
- Samples of work.
- Information on the samples of work (digital still images list, details on DVD, CD, etc.).
- Self-addressed stamped envelope (for return of sample of work).

Please confirm:

- Yes**, I want my samples of work returned to me.
 - I included a self-addressed and **sufficiently** stamped envelope large enough to contain all support material for the return of samples of work. **Works accompanied with envelopes bearing insufficient postage will not be returned.** It is the responsibility of the applicant to ensure that materials can be returned without damage.
 - or**
 - I will make arrangements to have them picked-up at **artsnb**’s office.
- No**, I don’t want the samples of work returned to me and **artsnb** may dispose of it at its convenience.

Applicants may submit other relevant documentation to support their application (optional). - 4 pages maximum. **For example:** Copies of awards, Certificates or adjudicators’ reports, press clippings, critical notices, recent reviews, critical reviews. The documentation must be photocopied clearly on 8 ½ x 11 paper.

APPLICANT’S AGREEMENT

- I hereby certify that, to my knowledge, the information provided with this application is accurate, and I accept the conditions as described in the Program Description.
- it is my responsibility to ensure that all documents needed to complete my application will be received by **artsnb** or postmarked **no later than the February 1, deadline**; and
- I recognize that **artsnb** will not be held responsible for any loss or damage of samples of work.

Signature of Applicant

Date

SEND TO:

Please return this completed Application Form along with the requested material and samples of work to:

artsnb
61 Carleton Street
Fredericton, NB E3B 3T2

NOTIFICATION OF RESULTS

Applicants will be notified of the results, by mail, approximately 3 months after the competition deadline.

Results will not be released over the telephone.

*Ce document est également disponible en français.
artsnb reserves the right to revise its programs at any time without notice.*

artsnb is the brand name of the New Brunswick Arts Board

