

# artsnb

## Arts Scholarships

Juried Program

The Arts Scholarships Program is designed to recognize and encourage New Brunswick students who have demonstrated exceptional artistic talent and potential, and who are pursuing a career in the arts. This program awards scholarships for full time, part time or short-term studies.

**Note:** Arts professionals seeking financial assistance for professional development projects should refer to the **Career Development** Program for details.

**Applications Deadline:** February 1

If this date falls on a weekend or statutory holiday, the deadline moves to the next business day. Your completed application and all support material must be postmarked on or before the deadline date.

**Objectives:**

- To assist New Brunswick residents who intend to pursue a career as an arts professional;
- To increase the number of professional artists and arts professionals in New Brunswick;
- To encourage the development of New Brunswick talent in literary arts, performing arts (music, theatre, dance, and storytelling), media arts, visual arts, craft and arts administration.

**Eligibility:**

Only New Brunswick residents are eligible to receive funding. A resident is defined as a Canadian citizen or landed immigrant who has resided in New Brunswick for at least one year immediately preceding the application deadline.

An applicant is eligible for consideration who:

- has already completed relevant basic training and who has demonstrated exceptional potential and talent as an artist;
- intends to study creative writing, music, theatre, dance, film/video, visual arts/photography, crafts, literary translation, or arts administration at a recognized institution or with a recognized private

- instructor for the purpose of pursuing a career as a professional artist or an arts professional; and
- intends to enroll in a full-time or part-time post-secondary program, or in short-term studies. Students enrolled full-time in schools specializing in the arts are also eligible.

**Ineligibility:**

- Individuals who come to New Brunswick solely for the purpose of studying at an institution are not eligible.
- Studies completed before the competition deadline date are not eligible.
- Short-term studies beginning before the competition deadline date are not eligible.
- Doctoral studies are not eligible.
- These grants are intended for students intending to pursue a career in creative work in the arts.

**Level of Funding:**

Full-time studies: \$2,500 maximum

Part-time or Short-term studies: up to \$1,000

**Note:** An individual is eligible for one Arts Scholarship per year, and he or she may receive up to a maximum of 4 scholarships.

**Applicant Responsibility:**

It is the responsibility of each applicant to ensure that all materials required for a complete file are received by **artsnb**, or postmarked, by the deadline of the competition.

Applicants must forward to **artsnb** a complete file containing:

- a Juried Program Application Form duly completed, and
- all the required support material and samples of work stated under the headings “**Requirements**” and “**Samples of Work.**”

**Requirements:**

All applications must be submitted in loose sheet format to facilitate reproduction. All pieces must be

*artsnb is the brand name of the New Brunswick Arts Board.*

photocopied clearly on 8 ½ x 11 paper – Binders, folders, and plastic covering will not be returned. Pieces larger than 8 ½ x 11 will be treated as excess support material and may not be presented to the jury.

### All applicants must provide:

1. Application form.
2. Résumé (CV) or biography (max. 4 pages). This document should include:
  - The applicant's educational background.
  - Professional experience, work experience, exhibitions or performances in which the applicant has participated.
  - Any achievements, which pertain to the application.
3. Typed letter to the jury outlining the professional career plans of the applicant (maximum one page).
4. An official transcript of marks/credits (full-time and part-time studies): most recent available at time of application, certified by the institution).
5. Photocopy of program/course description and tuition fee as provided by the institution or private instructor.
6. Résumé of the private instructor (if applicable).
7. Two letters of recommendation are MANDATORY (sent directly from the appraisers).
8. Sample of work.
9. Information on the samples of work (digital still images list, details on video, CD-ROM, DVD-ROM, etc.).
10. A self-addressed and **sufficiently** stamped envelope large enough to contain all support material for the return of sample of work. **Works accompanied with envelopes bearing insufficient postage will not be returned.** It is the responsibility of the applicant to ensure that materials can be returned without damage.

Applicants may submit other relevant documentation to support their application (optional). - 4 pages maximum. *The documentation must be photocopied clearly on 8 ½ x 11 paper.*

**For example:** Copies of awards, Certificates or adjudicators' reports, press clippings, critical notices, recent reviews, critical reviews.

### Samples of Work:

All applicants are required to submit samples of their work with accompanying descriptions or synopses. Do not send original works of art; they will not be presented to the jury. Required samples (with a specified maximum) will be presented to all the members of the jury. Any additional samples

sent will be supplied only to the specialist juror representing your discipline on the multidisciplinary jury.

**Note:** Carefully edit the materials you present and write your name on each item that you are sending.

### Required samples of work:

#### Music

- a recent sound recording, on CD only (max. 10 min.).
- a brief synopsis of content, **or**  
**Composition applicants only**
- music scores (max. 10 pages).

#### Theatre dance and storytelling

- cued videotape (VHS only) or CD-ROM or DVD-ROM with viewing instructions (max. 10 min.).
- brief synopsis of content; **or**  
**Playwrights and scriptwriters only**
- scripts (max. 10 pages).

#### Literary arts / Literary Translation

- manuscripts and/or publications (max. 10 pages).

#### Visual Arts and Craft

- 20 digital still images of most recent works on a CD-ROM or a DVD-ROM (slides are no longer accepted)
- list and description of images (number, title, date, dimensions and medium). **or**  
**Performance artists only**
- cued videotape (VHS only) or CD-ROM or DVD-ROM with viewing instruction (max. 10 min.)

#### Media Arts

- cued videotape (VHS only) or CD-ROM or DVD-ROM with viewing instructions (max. 10 min.).
- brief synopsis of content; **or**
- 20 digital still images of most recent works on a CD-ROM or a DVD-ROM (slides are no longer accepted)
- list and description of images (number, title, date, dimensions and medium); **or**  
**Scriptwriters only**
- scripts (max. 10 pages)

#### Multidisciplinary Arts

Please refer to the specifications for each discipline

### General guidelines on the submission of material in electronic format:

**Important notice:** applications with digital support material that does not correspond to the following guidelines will be considered incomplete, and therefore withdrawn from the competition.

#### Do's

1. Submit Microsoft Windows compatible files only.
2. Submit jpg files only.
3. Submit files at a resolution of 72 dpi only.
4. Submit files of a maximum of 1024 x 768 pixels (height must not exceed 768 pixels).
5. Submit files of 1MB maximum.
6. Submit RGB, sRGB or grayscale color mode files only (no CMYK).
7. Title each file (image) with a number, your initials, the year and title of your work.
8. Ensure that the numbers for the first nine images begin with a zero (for example: **01**initialsyeartitle.jpg, **02**initialsyeartitle.jpg...**15**initialsyeartitle.jpg). This will ensure that they are presented in the correct order, following your image list.
9. Do not put any special characters, symbols, periods, quotation marks or a space (such as #/'&|...) in any file name.
10. Save images directly on the CD-ROM or DVD-ROM without creating folders.
11. Mark each CD-ROM or DVD with your name.

For video files;

1. Submit files that can be accessed with one of the following plug-ins: QuickTime, RealPlayer, Shockwave, Windows media Player or Flash.

#### Don'ts

1. Don't submit slides.
2. Don't submit Mac files that are not fully Microsoft Windows compatible.
3. Don't submit any type of presentation (such as PowerPoint).
4. Don't submit compressed files (WinZip®, Stuffit®, etc.).
5. Don't include hyperlinks to Internet sites with your images.
6. Don't submit material that requires software, plug-ins, extensions or other executables that need to be downloaded or installed.
7. Don't submit any files by email.
8. Don't submit any other component of your application electronically on your CD-ROM or DVD.

*Test your material before submission to ensure that it is formatted correctly. It is your responsibility to ensure that all material reaches **artsnb's** office intact and in a readable format. Any of the following*

*software can help you edit your images: Adobe® Photoshop®, Adobe® Illustrator®, Microsoft® Photo Editor, Microsoft® Paint, CorelDRAW™, Corel® PHOTO-PAINT™, and Jasc® PaintShop Pro®.*

**Note: The quality of the samples of work submitted is crucial in the jury's evaluation.** Please bear in mind that the quality of the support material will influence the recommendation of the jury. Therefore, applicants are encouraged to request expert help in preparing and selecting their samples of work.

**University students:** Please seek technical guidance from your professors. Learning how to present your work will be considered by the jury as part of the skills you require to become professional. You are not expected, however, to go to any unreasonable expense.

**High School students and parent of younger students:** Please seek guidance from teachers and other professionals in preparing the samples of work. The jury will not expect the samples of work to be of professional level. However, if the jury members cannot clearly hear or see the applicant's work, they cannot assess his or her level of achievement.

#### Examples:

- *For dance:* The video should feature the applicant in full-body shots (group shot at a distance are not useful).
- *For craft and visual art:* Digital still images are preferable to photographs. They should be clear, taken at close range, and centered only on the work (no distracting background).

#### Evaluation Process:

- Applications received are first reviewed by **artsnb** Program Officers to confirm eligibility.
- Only those applications which are completed in the prescribed time frame and which meet the eligibility criteria are submitted to the jury.
- Eligible applications are evaluated by a multidisciplinary jury composed of professional artists chosen from the list of jurors, approved by **artsnb**.

#### Notification of Results:

Applicants will be notified of the results, by mail, approximately 3 months after the competition deadline.

Results will not be released over the telephone.

**Disbursements:**

**Full-time studies:** 70% of the amount recommended by the jury will be sent to you upon receipt by **artsnb** of official confirmation of enrollment (which must be sent directly to **artsnb** by the institution). The remaining 30% will be sent only after **artsnb** has received an official document from the institution you are attending confirming you are continuing the studies, as proposed in your application, for the second term.

**Part-time and short-term studies:** the full amount recommended by the jury will be sent to you upon receipt by **artsnb** of official confirmation of enrollment from the institution you are attending.

***Please note that it is the student's responsibility to contact the institution concerned in order to have them send confirmation of enrollment directly to artsnb.***

Applicants who do not complete the studies for which the scholarship was awarded will be required to reimburse a portion, or the total, of the amount received. The amount to be reimbursed will be determined by **artsnb**.

**Further Information:**

Applicants are encouraged to contact **artsnb** office with any questions about the regulations. For advice on how to present an effective application, please call well before the competition deadline.

**artsnb**

61 Carleton Street  
Fredericton, NB  
E3B 3T2

Tel.: (506) 444-4444

Toll free in NB: 1-866-460-ARTS (2787)

Fax: (506) 444-5543

**[www.artsnb.ca](http://www.artsnb.ca)**

**artsnb** reserves the right to revise programs at any time without notice.